



# CHEL TENHAM

## BOROUGH COUNCIL

### Notice of a meeting of Overview & Scrutiny Committee

**Tuesday, 23 November 2021**  
**6.00 pm**  
**Council Chamber - Municipal Offices**

<b>Membership</b>	
<b>Councillors:</b>	Chris Mason (Chair), Alex Hegenbarth (Vice-Chair), Dilys Barrell, Nigel Britter, Wendy Flynn, Alisha Lewis, Emma Nelson, John Payne, Julie Sankey and Jo Stafford

The Council has a substitution process and any substitutions will be announced at the meeting

### Agenda

<b>1.</b>	<b>APOLOGIES</b>	
<b>2.</b>	<b>DECLARATIONS OF INTEREST</b>	
<b>3.</b>	<b>MINUTES OF THE LAST MEETING</b> Minutes of last meeting held on 4 <sup>th</sup> October	(Pages 3 - 8)
<b>4.</b>	<b>PUBLIC AND MEMBER QUESTIONS, CALLS FOR ACTIONS AND PETITIONS</b>	
<b>5.</b>	<b>MATTERS REFERRED TO COMMITTEE</b>	
	a) <b>Council Motion - 18th October 2021</b> Presentation by representatives from the Integrated Care System  <b>Objective:</b> To enable Members to gain a clear understanding of the pressures facing the NHS Trust and its partners, how these are being addressed, and to inform Members of the winter plan and how Members may be able to support the Trust going forward.	
<b>6.</b>	<b>FEEDBACK FROM OTHER SCRUTINY MEETINGS ATTENDED</b> Gloucestershire Health O&S Committee (12 <sup>th</sup> October 2021) – update from Councillor Barrell.	(Pages 9 - 14)

		<p>Gloucestershire Economic Growth O&amp;S Committee (20<sup>th</sup> October 2021) – update from Councillor McCloskey.</p> <p>Gloucestershire Police and Crime Panel (3<sup>rd</sup> November 2021) – update from Councillor Brownsteen to follow.</p>	
7.		<p><b>CABINET BRIEFING</b> Councillor Hay, Leader</p> <p><b>Objective:</b> An update from the Cabinet on key issues for Cabinet Members which may be of interest to Overview and Scrutiny and may inform the work plan.</p>	
8.		<b>REVIEW OF SCRUTINY WORKPLAN</b>	(Pages 15 - 20)
9.		<p><b>DATE OF NEXT MEETING</b> 17<sup>th</sup> January 2022.</p>	
10.		<p><b>LOCAL GOVERNMENT ACT 1972 - EXEMPT INFORMATION</b> <b>The committee is recommended to approve the following resolution:-</b></p> <p>“That in accordance with Section 100A(4) Local Government Act 1972 the public be excluded from the meeting for the remaining agenda items as it is likely that, in view of the nature of the business to be transacted or the nature of the proceedings, if members of the public are present there will be disclosed to them exempt information as defined in paragraph 3, Part (1) Schedule (12A) Local Government Act 1972, namely:</p> <p>Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>	
11.		<p><b>EXEMPT MINUTES</b> Exempt minutes of 4<sup>th</sup> October meeting</p>	(Pages 21 - 22)
		<p>Informal de-brief What went well? Can we identify opportunities for improvement or training needs?</p>	

**Contact Officer:** Harry Mayo, Democracy Officer,  
**Email:** [democratic.services@cheltenham.gov.uk](mailto:democratic.services@cheltenham.gov.uk)

**Overview & Scrutiny Committee****Monday, 4th October, 2021****6.00 - 7.35 pm**

<b>Attendees</b>	
<b>Councillors:</b>	Chris Mason (Chair), Dilys Barrell, Nigel Britter, Jo Stafford and Tim Harman (Reserve)
<b>Also in attendance:</b>	Bev Thomas, Harry Mayo, Chief Executive, Gareth Edmundson, Director of Planning-Tracey Crews, Jackie Jobes, Darren Knight, David Oakhill and Mark Sheldon

**Minutes****1. APOLOGIES**

Apologies were received from Cllrs. Flynn, Nelson and Sankey. Cllr. Harman substituted for Cllr. Nelson.

**2. DECLARATIONS OF INTEREST**

Cllr. Barrell noted that her son worked for Cheltenham Borough Homes, in case it was relevant to the Housing Delivery Strategy item.

**3. MINUTES OF THE LAST MEETING**

Cllr. Barrell asked that the last line of her HOSC update in item 9 be amended to read 'significant changes in healthcare'. With that in mind, it was:

**RESOLVED:**

**That the minutes of the 5th July meeting be approved and signed as a correct record.**

**4. PUBLIC AND MEMBER QUESTIONS, CALLS FOR ACTIONS AND PETITIONS**

There were none.

**5. MATTERS REFERRED TO COMMITTEE**

There were none.

**6. HOUSING DELIVERY STRATEGY/DEVELOPMENT DELIVERY UPDATE**

David Oakhill (Senior Development Manager) presented his discussion paper, noting that the council had set an ambitious vision with a considerable development agenda, including Golden Valley, a step change in housing delivery and the raising of environmental and sustainable standards. This was set in the context of the council's climate pledge and Covid-19 recovery and regeneration initiatives, in which housing played an important role.

He updated members on key developments, including the Golden Valley acquisition, the lifting of HRA borrowing caps and CBH's subsequent capital programme proposals, all of which shaped the delivery of new homes. Subject to restrictions, the council and CBH would deliver homes across four categories: affordable housing, estate regeneration, private rental stock and homes for sale on the open market. He stressed that the council also acted as an enabler of housing delivery, both through its planning process and the sale of land for development.

The Asset Management Plan was under review and would be presented before Council in the winter, setting the overarching framework for how all council assets would be managed. Housing delivery would form an integral part of this.

One member queried how environmental and sustainability standards would be raised. The Senior Development Manager responded that in the case of the Golden Valley development, a large part of the procurement process had focused on sustainability. He would be able to offer a fuller picture once the ongoing negotiations were closed. CBH formed a large part of this, and was currently working on its future work programme with the goal of carbon neutral homes at its heart. He acknowledged that it was much easier to control environmental standards in homes the council built than it was in those it bought.

One member asked whether the construction phase would be carbon neutral. The Senior Development Manager clarified that carbon neutrality generally referred to the completed homes, as it was much harder to guarantee in the construction phase, although they always aimed for the highest possible degree of sustainability. He hoped that technologies would emerge over time that enabled more sustainable construction phases.

One member queried what proportion of homes at the Golden Valley development would be affordable. The Senior Development Manager responded that the Joint Core Strategy had allocated a number of large strategic sites for development (of which the Golden Valley was one) with 35% of all housing to be affordable. In the case of a smaller site, anywhere between 10 and 499 homes, they would expect 40% to be affordable.

The Chair thanked the Senior Development Manager for his contribution and looked forward to future updates as the developments progressed.

### **7. TOWN CENTRE PROJECTS & PROGRAMMES**

Tracey Crews (Director of Planning) gave a strategic oversight of what was happening in the Town Centre, focusing on how plans agreed by the council fit together. These included the past activities of the Cheltenham Development Task Force, which focused on town centre regeneration including the Brewery, Transport Plan, North Place and the public realm. The Place Vision worked alongside this, articulating the key areas of interest as business, culture and community working together. Connecting Cheltenham was a further plan for transport in the town, with a focus on tackling the climate emergency and increasing connectivity in the town centre. In the area of public realm project delivery, over £1m had been invested so far by the council, GCC and the European Regional Development Fund, with a further estimated £1.4m coming in the next year.

The pandemic had had a significant impact on the town centre in many ways, most notably through job losses, furlough, social distancing, deprivation and re-skilling. She not acknowledged that not all these issues were new (for example, physical retailers going online-only and leaving the High Street) but Covid had caused them to accelerate. It was important to look at possible opportunities arising from the crisis, such as the rise in cyber and tech, and stressed the need to build on the town's strengths.

She added that the Development Task Force had been replaced by the Economic Recovery Task Force (CERTF). Key principles included partnerships, engagement, leadership and collaboration, and many aspects of the council's work could contribute to this. The CERTF could help drive the town's economic recovery through swift and brave interventions in response to challenges, while the Welcome Back Funding provided investment of over £200,000. Inward investment would also be achieved by promoting Cheltenham as 'open for business', alongside partnership working and place management. She reassured members that environmental and sustainability concerns would be central to this, particularly in terms of understanding the human impact on the town centre and how residents and visitors moved around the town, but emphasised that this needed the support and delivery by GCC as the Highways authority.

Jackie Jobes (Townscape Manager) added that reimagining the town centre would be a core tenet of the post-Covid economic recovery, and that the decline of high streets nationwide was well-documented long before Covid hit. The most immediate aspects of reimagining Cheltenham's town centre were to progress the High Street paving works which had been postponed due to the pandemic, and to restart the Cambray Place development in spring 2022. They also needed to address the temporary street furniture on Boots Corner and deliver the Minster Gardens. She noted that the E-scooter trials had been extended until March 2022.

She emphasised that the key question was what the Town Centre had to offer, and how it could compete with other areas. They needed to encourage a wide variety of uses and look at whether the planning system encourages and restricts innovation. Cheltenham's town centre was relatively large, and work had been undertaken with the Economic Recovery Task Force to break it down into five zones based on their characteristics: Minster Quarter, Regency Quarter, Montpellier Quarter, Central Quarter and the Lower High Street.

It was worth looking closely at frameworks like the '15 minute city', in which everyone living in the town was able to access essential urban services within a 15 minute walk or bike. This would require spatial redistribution of land uses and activities but could contribute hugely to the council's climate goals.

The Director of Planning added that developments like Golden Valley should have a borough-wide impact, rather than being limited to West Cheltenham. The question was how to ensure a ripple effect across the town in terms of culture, retail, jobs and community. The town centre needed to be an attractive opportunity for businesses and provide a catalyst for new developments, while boosting the delivery of sustainable homes and infrastructure together with addressing the climate change emergency.

She suggested that there was work to be done to bring coherence to the range of projects and initiatives taking place in Cheltenham, and to set them in the

context of the council's overarching priorities. It was important to define the purpose and priority of projects, as well as the town centre itself and its network of inter-relationships. Frameworks like the Place Vision had to be linked throughout, and key target areas should be identified. Collaborative working was essential, in particular with the county council and its Highways team. The Citizen Space consultation platform, soon to be implemented, would enable more effective public consultation.

One member noted that the change in retail environment was a national and possibly global issue, which had been sped up by the pandemic but was already in motion before. Could the council work with towns and cities across the country who were facing the same problem, and not just locally? The Director of Planning responded that it was vital to learn from other areas wherever possible. The council had commissioned a year-long program with Maybe to support companies struggling to adapt to online engagement with their business, which was especially key during the early months of the pandemic as requirements for businesses changed so rapidly. They continued to work closely with the BID, and the best possible practice was always sought through collaboration and conversation.

One member asked whether it was likely that more housing would appear in the town centre as retail dropped off. The Director of Planning responded that in order to keep the principle of community at the heart of the town centre and High Street, it meant looking at things that were not just retail and business. The High Street was not dead, but it was always important to look at alternative uses.

One member was concerned that the town centre would be the only focus, and asked for further detail on planned linkages with other parts of the town. The Townscape Manager agreed that the town centre could not sustain the town on its own, so it was important to look outwards at smaller communities outside the centre. This was fundamental to the 15 minute city concept.

One member asked about the upkeep and maintenance of what the council already has. The Townscape Manager responded that the upkeep of roads and pavements was a county council area, but noted that strong relationships were being built with GCC to ensure an effective partnership and ensure any maintenance issues were not long lasting.

One member asked about the potential for conflict between the needs of residents and the night-time economy, and the need for consultation regarding things like the 15 minute city idea. The Townscape Manager responded that they were working closely with councillors on this, particularly with regard to the Connecting Cheltenham plan. Projects like the Arle Court roundabout works were all about increasing capacity, while plans were in motion for a significant transport hub project which would hopefully begin in January. She emphasised that you could fit far more bikes and pedestrians in the town centre than cars, and the health benefits were also huge. The member agreed, but noted that this might be viewed differently by visitors and those living on the outskirts. They asked whether the views of residents in the town centre would be just as important as those from business. The Director of Planning agreed and acknowledged the need to take into account local concerns as well as the broader strategic approach. The key question was how to capture visitors coming in all directions, and give them options to get into the town centre in an easy and sustainable way.

Members praised the detailed presentation, and one member suggested it ought to be delivered to all members at some point in the future. The Director of Planning was happy to lead a member seminar on the topic, which Democratic Services would organise.

### **8. FEEDBACK FROM OTHER SCRUTINY MEETINGS ATTENDED**

Cllr. McCloskey's update from the Gloucestershire Economic Growth O&S Committee on 15<sup>th</sup> September and Cllr. Brownsteen's update from the Police and Crime Panel on 28<sup>th</sup> September 2021 were taken as read.

### **9. CABINET BRIEFING**

The Leader's briefing was taken as read.

Cllr. Mason added that at the last Chair's briefing, he and Cllrs. Hegenbarth and Payne had been briefed by officers about the relatively short timescales that the government permitted for bids and grants. They had found that some bid windows were so short that a key officer being unavailable for any reason could mean the authority would not be able to submit a bid, and had agreed to raise this with the Leader and ask her to write to the government to request they review it. The Leader responded that she was happy to do this, and agreed that the process could be frustrating and ineffective. Local authorities often struggle with capacity and windows for bids and grants often came in at short notice. She suggested also taking the issue to the District Councils Network and South West Councils to seek buy-in from other authorities. The Chief Executive added that this issue was on the radar of the Executive Leadership Team, which had raised it with the relevant government department.

### **10. REVIEW OF SCRUTINY WORKPLAN**

The scrutiny workplan was circulated with the agenda.

### **11. LOCAL GOVERNMENT ACT 1972 - EXEMPT INFORMATION**

### **12. MUNICIPAL OFFICES: OPTIONS APPRAISAL**

Members resolved to move into exempt session.

Mark Sheldon (Director of Projects) presented a discussion paper on the future of the Municipal Offices and responded to questions from members.

### **13. EXEMPT MINUTES**

#### **RESOLVED:**

**That the minutes of the 5th July meeting be approved and signed as a correct record.**

### **14. DATE OF NEXT MEETING**

1<sup>st</sup> November 2021.

Chris Mason  
**Chairman**

**Report to O and S from HOSC Meeting October, 12th 2021**

(next formal HOSC meeting November 30<sup>th</sup>)

My impression was that this was a positive meeting. Thanks were expressed to all health care staff who are working under incredible pressure at the moment.

The meeting information pack and a recording of the meeting are available on the GCC website. Minutes of the meeting will be available as soon as they are produced. I would suggest that anyone interested in the details of the subjects raised look at the information available there.

**There were two Scrutiny items.**

A presentation was given by the **South West Ambulance Service** and councillors asked questions covering various areas of their work. Concerns were expressed regarding reports of problems with response times and the long waits ambulances sometimes experienced before staff were able to handover patients at hospital A and E departments. An emergency incident was declared a few months ago and questions were asked about its implications. Very full and detailed answers were given explaining the pressure the whole health care system is under at the moment and the measures and processes which are in place to mitigate problems.

There is no shortage of trained staff or drivers. The Fire Service has been working alongside ambulance staff. A recruitment drive is underway for 1<sup>st</sup> responders who can attend patients quickly. Volunteers have also been helping with tasks such as making tea. All praised the actions and kindness of the ambulance staff attending emergencies.

The Ambulance Service presentation and relevant questions can be found in the first section of the webinar. It lasts for 1 hour and 10 minutes. It is well worth watching.

Unfortunately there is no sound on the webinar for the next section which is a presentation of the **Gloucestershire NHS Urgent and Emergency Care Winter Sustainability Plan 2021 -22**. Sound returns towards the completion of my questions at 1 hour, 44 minutes. Hopefully the HOSC Minutes will be able to fill the gap.

In response to questions Trust members said that enquiries were always made into any serious incidents not only any involving serious harm, but also what was described as “near misses” which are also important to investigate. Both Cheltenham and Gloucester Accident and Emergency Departments were busy. There would not be enough staff to be able to cover a full opening of Cheltenham A and E overnight. It was necessary to have an innovative approach to patient care involving other health care specialties when appropriate.

Councillors expressed particular concerns about the present situation in Primary Care as residents had been in contact about problems when wanting to see GPs. There is a huge increased demand for this service and not enough GPs available. HOSC will now take a more detailed look at what is happening in Primary Care.

**Other Topics covered as Information Reports and Updates –** *(please see webinar for more details)*

Gloucestershire Hospitals NHS Foundation Trust Estates Update – this includes information about some green innovations which the Trust are implementing such as solar panels and heat pumps.

Gloucestershire Clinical Commissioning Group (GCCG) Performance Report – this includes some information about investment in Mental Health.

One Gloucestershire Integrated Care System Report

GCCG Clinical Chair/Responsible Officer Report

**There will be the annual informal meeting between Gloucestershire Health and Care NHS Foundation Trust and HOSC on 28 October 2021.**

# Gloucestershire Economic cPage 11utiny Committee (GEGSC) Report to O&S

The meeting took place on Wednesday 20<sup>th</sup> October at 13:30. You can find a recording of the meeting here:

<https://www.gloucestershire.gov.uk/council-and-democracy/online-meetings/gloucestershire-economic-growth-scrutiny-committee-wednesday-20-october-2021-130-pm/>

This was a special joint meeting with the Environment Scrutiny Meeting as Transport impinges on both the Economy and the Environment (not to mention the daily lives of our residents).

The Local Transport Presentation by Luisa Senft-Hayward starts about two minutes in. It is an excellent summary of a 300-page document. The link above includes a link to the Committee Agenda and papers. You really need to listen to the presentation whilst viewing the presentation full screen. The resolution of the video is hopeless for reading the detail.

Link to the LTP presentation slides:

<https://glostext.gloucestershire.gov.uk/documents/s75654/LTP%20Post%20Adoption%20Update%20-%20Env%20Scrutiny%20201021%20v3%20without%20notes.pdf>

The presentation is about 30 minutes followed by Q&A. During the Q&A, there is mention of the LTP Annual Progress Reports. These come out each year, and demonstrate progress with plans, and in particular show measurements so that year on year progress can be seen. This is still a work in progress, as more monitoring is needed. For instance, it's not just about whether or not the Gloucester to Cheltenham cycle link is completed, it is about how many people are using the cycle route, how many car journeys are 'saved', and how much bus times improve (if indeed they do!). Link here:

<https://www.gloucestershire.gov.uk/transport/gloucestershires-local-transport-plan-2020-2041/ltm-monitoring/>

The second item is the report from the GFirst LEP. There is a report in the Agenda pack, but the slides used in the presentation are here:

<https://glostext.gloucestershire.gov.uk/documents/s75964/Scrutiny%20Committee%20Slides%2020-10-21%20v1.pdf>

The Minster Innovation Exchange in Cheltenham features significantly, and there is a fascinating overview of the five projects happening around Gloucestershire, all focusing on innovation and providing people with the skills they will need for our green/cyber future. The five projects featured were all 'shovel-ready' when the Govt made its urgent call for projects that were ready to go and so could help kickstart the economy after COVID. It is a good insight into the work of the GFirstLEP.

There are revised dates for future meetings of the Scrutiny Committee (plus workplan), so that the committee will not be taking place the afternoon of the same day that the GEG Joint Committee meets, which used to happen. This should give the scrutiny committee a better opportunity to properly scrutinise what is taking place in the Joint Committee (a county-wide committee, including the six Leaders to enable decisions to be made on County-wide priorities affecting more than one District.)

Paul McCloskey  
21 October 2021

This page is intentionally left blank

**Police and Crime Panel Report for Overview & Scrutiny – 23 November 2021**

Date of Panel: 3 November 2021

Agenda item no	Agenda item
1 & 2	<p><b>Apologies and minutes</b></p> <p>Minutes agreed as accurate</p>
3	<p><b>Declarations of interest</b></p> <p>None</p>
4	<p><b>HMICFRS REPORT</b></p> <p>The constabulary recently received an inspection report containing several inadequate ratings. Three senior members of the constabulary attended the meeting to discuss the report: Chief Constable Rod Hansen, Assistant Chief Constable Rhiannon Kirk and Detective Superintendent Richard Ocone.</p> <p>Recognising the sensitivity of this report, as chair I requested that panel members and the commissioner conducted themselves in a collaborative and constructive manner.</p> <p>The commissioner introduced the report. In his opening remarks he pointed out that the data within the report relates to a time when he was not in office, but accepted that austerity has had a serious impact on policing. He is working with the chief constable already to find and implement solutions.</p> <p>While he and the chief accept the findings of the report, they also have reservations as to its fairness. The period under review was one of significant strain for police nationally and that the structure of the report itself contributed to a negative assessment. The structure of these reports has since changed, as the inspectorate itself accepts this.</p> <p>The Chief Constable Rod Hansen gave the panel a detailed assessment of the report and how it is constructed. He is determined to address the shortcomings identified. While he welcomes the scrutiny, he felt that the report gave no flexibility to the impact and consequences of policing the pandemic.</p> <p>Additional policing requirements in the past two years have included: 2019 general election, Brexit, G7, Euro 2020, Black Lives Matter protests, rioting in Bristol and COP26. Policing the lockdown had multiple additional, well-documented challenges, including many people trying to reach their second homes in the Cotswolds, and people heading to beaches and other leisure destinations. Furthermore, with the police unable to work from home, the high exposure to the virus meant that 600 police staff and officers were made to self-isolate over this period.</p> <p>The constabulary performs its own assessment and, according to its own records, would have delivered an outstanding rating in some key areas had the review period been different.</p> <p>An additional complication is that the review period happened while the constabulary was transitioning between two OPCC administrations, affecting its financial and strategic performance.</p>

	<p>The commissioner is in the process of recruiting 300 more officers and 103 more staff members. Many of these staff will be deployed to the control room in order to cope with demand. New technology will be brought in, especially to handle 101 calls. The commissioner has undivided and total confidence in the policing team and the chief constable and his team.</p> <p>The member response to this report and item was positive and collaborative. Members recognise the issues raised, appreciated the chief constable and his team attending to discuss the issues, and understand that the report in question has existing frailties. While all members expect a high standard of performance from the constabulary, they also consider that the constabulary is performing well under difficult circumstances.</p> <p>It was agreed that the OPCC would present a recovery plan overview at the next panel meeting.</p> <p>Panel members decided to pledge their support for the constabulary. As there is no specific mechanism for doing this, I requested indicative votes by show of hand, and panel members voted unanimously to support the constabulary.</p> <p>The chief constable expressed his thanks and assured the panel that he takes these matters very seriously and will do better in future.</p>
5	<p><b>AMENDMENT TO HANDLING OF COMPLAINTS PROCEDURE</b></p> <p>This was a minor point to reword a procedure. It passed unanimously without need for debate.</p>

Overview and Scrutiny Committee work plan – 2021/22

Item	Outcome	What is required?	Author/presenter
<b>Tuesday 23<sup>rd</sup> November 2021 (deadline: 15 November)</b>			
Gloucestershire NHS Trust	To enable Members to gain a clear understanding of the pressures facing the NHS Trust and its partners, how these are being addressed, to inform Members of the winter plan and how Members may be able to support the Trust going forward.	Presentation and responses to member questions	Representatives of the Trust and partner organisations
<b>Monday 17 January 2022 (deadline: 05 January)</b>			
Budget proposals (for coming year)	To consider feedback from the Budget Scrutiny Working Group on the budget proposals for 2022-23	Discussion paper	Matt Babbage (BSWG Chair)
Asset Management Strategy 2021- 2023	To review the draft strategy and provide constructive feedback	Discussion paper and draft strategy	Peter Jeffries (AMWG Chair) Gemma Bell, David Oakhill
Review of Council KPIs	To review key performance indicators across council services	TBC	Darren Knight, Ann Wolstencroft
The Council's response to the Covid crisis	To consider the outcomes and lessons learned from the council's Covid response – what went well and what could have been done better?	Discussion paper	Darren Knight, Ann Wolstencroft
Community Infrastructure Levy register	Review register (monies collected/held/spent and details of how the decisions were made)	Discussion paper	Andy Robbins, Head of Planning
BID	Chair and CEO of BID to present the business plan, Director of Planning to reassure members of unified approach between BID and public realm.	Business plan	Alex Rose (BID Chair), Heath Gunter (BID CEO), Tracey Crews (Director of Planning)
Carbon footprinting	Officers to brief on carbon footprinting work, especially the risks and what is being done to address them.	Discussion paper and background data	Alexandra Wells, Climate Emergency Project Support Officer
One page strategy (Deprivation STG)	Agreement of the One Page Strategy for the upcoming Scrutiny Task Group on Deprivation	One Page Strategy draft/template	Richard Gibson
North Place and Portland Street	Possible update on these sites if this proves timely	<b>EXEMPT</b>	Paul Jones, Executive Director Finance & Assets

# Overview and Scrutiny Committee work plan – 2021/22

<b>Monday 28 February 2022 (deadline: 16 February)</b>			
Review of Publica KPIs	Update on KPIs	Discussion paper	Gareth Edmundson, Jan Britton, Sally Walker (Publica)
<b>Monday 28 March 2022 (deadline: 16 March)</b>			
<b>Monday 6 June 2022 (deadline: 25 May)</b>			
Solace	Update on performance of this service	Discussion paper	Louise Boyle, Team Leader (Solace)
Overview and Scrutiny Review (2020) – follow up	Follow-up on the recommendations (actions) that were agreed in June 2021 – is there anything that needs to be revisited?	Discussion paper	Saira Malin, Democracy Officer
End of year performance review	Consider the end of year performance, have we achieved what we set out to and if not, why	Discussion paper	Richard Gibson, Strategy and Engagement Manager
Publica annual report	Consider annual report, where is performance good/need improving and where are they with the CT recommendations	Discussion paper	Dave Brooks (Chair) and MD
<b>Monday 4 July 2022 (deadline: 22 June)</b>			
Air Quality Management Plan and general update		Discussion paper	Gareth Jones, GCC?
UBICO annual report	Consider the annual report, where are Ubico performing well and what risks are they facing, how are they mitigating them	Annual report	Ubico, Client Officer and Cabinet Member
<b>Monday 1 August 2022 (deadline: 20 July)</b>			

Overview and Scrutiny Committee work plan – 2021/22

Items for future meetings (a date to be established)			
Public Art Panel	Consider what is it, is it effective, what has it done, what difficulties does it face?	To be scheduled once SWOT has been concluded (chased TC for date 25/02/20)	Tracey Crews and Chair of Public Art Panel
Risk and Performance	Look at risk and performance scorecard on Clearview	Real time data shown on Clearview (pdf in advance)	Darren Knight, Executive Director People & Change / Ann Wolstencroft
Cybersecurity	Possible topic for O&S to consider		Darren Knight
July 2021 Council Motion	Motion: 'Work with scrutiny to investigate ways the Borough Council can encourage more people to participate in future elections in Cheltenham – with a particular focus on the next Borough Council elections in 2022 and 2024.' Consider strategies to improve participation	before May 2022	Kim Smith (Elections), ELT, Communications

Annual Items		
Budget proposals (for coming year)	January	Chair, Budget Scrutiny Working Group
Draft Corporate Plan	February	Richard Gibson, Strategy and Engagement Manager
Publica annual report	June	Dave Brooks (Chair) and MD
End of year performance review	June	Richard Gibson, Strategy and Engagement Manager
UBICO annual report	July	Ubico, Client Officer and Cabinet Member
Scrutiny annual report	September	Democracy Officer
Police and Crime Commissioner (circulate his annual report in advance)?	September	P&CC
Quarter 2 performance review?	November	Richard Gibson, Strategy and Engagement Manager



This page is intentionally left blank

Document is Restricted

This page is intentionally left blank